

**CEYLON PETROLEUM CORPORATION**  
**REFINERY DIVISION**

**PUBLIC TENDER 3780 T**  
**SUPPLY OF CAUSTIC SODA FLAKES**

**SECTION I**

**GENERAL CONDITIONS:**

*Bids should be in conformity with all the conditions stipulated in the Bidding Document.*

**01. BID DEPOSIT & ISSUING OF BIDDING DOCUMENTS**

*Bidding Documents can be obtained up to 16-July-2010. Any Bidder calling for Bidding Documents, shall pay a non-refundable Bidding Document fee of Rs. 250/= and refundable deposit of Rs. 5,000/= per set to the Cashier, CPC Head office, 109, Rotunda Tower, Galle Road, Colombo 3.*

**Note: Alternative Bids / Options**

*Multiple bids from same supplier can be submitted on separate refundable deposits made for each bid.*

*Alternative bids & higher value bids will be rejected respectively unless such bids have been covered by a separate bid deposit.*

**02. BIDS**

2.1 *Sealed bids should be sent in duplicate, CPC reference 3780T should be quoted in all correspondence.*

2.2 *Offers to be sent on or before 1400 hours on 21-July-2010 to:*

MATERIALS MANAGER  
CEYLON PETROLEUM CORPORATION,  
REFINERY DIVISION,  
SAPUGASKANDA, KELANIYA,  
SRI LANKA.

Fax : 0094-11-2400434 / 5528919  
E-mail : **refmaterials@slt.net.lk**

*with the following caption on the top left hand corner of the envelope*

PUBLIC TENDER 3780T  
SUPPLY OF CAUSTIC SODA FLAKES  
CLOSING DATE : 21-JULY-2010

*Bids will be opened at 1500 hours on 21-July-2010 at*

*CONFERENCE ROOM,  
REFINERY DIVISION,  
SAPUGASKANDA, KELANIYA,  
SRI LANKA*

- 2.3 The Procurement Committee reserves the right to reject any or all offers without assigning any reason*

**03. VALIDITY**

- 3.1 The offer should be valid for acceptance for a minimum period of 60 days from the date of opening of the Tender.*
- 3.2 On acceptance of the offer within the period of 60 days if necessary the validity of offer should be extended for purpose of placing the official purchase order and other required documentation.*
- 3.3 On acceptance of the offer within the period of 60 days if necessary the validity of offer should be extended for purpose of placing the official purchase order and other required documentation.*

**04. DOCUMENTS & DETAILS TO ACCOMPANY BID**

*All Bids shall contain adequate particulars in respect of the items offered. Failure to furnish the following documents and details along with the tender may result in the Bid being rejected. All documents shall be in English Language.*

- 01. Name of Manufacturer and Country of origin.*
- 02. Certificate from Manufacturer that the Caustic Soda Solid offered are of current manufacture.*
- 03. Available Test Certificates*
- 04. Variations and/or deviations from Specifications, if any, should be indicated.*
- 05. Schedule of Prices – **Section III** duly completed and signed.*
- 06. A list of past & current supply records.*
- 07. A copy of the receipt obtained for payment of Rs. 5,250.00.*
- 08. Caustic Soda sample (250g)*

*(Every Bidder will be required to initial and submit each page of the Tender Document including drawings/specifications, relevant catalogues and other details along with the quotation)*

**05. PRICE**

- 5.1 Should indicate the prices in rupees with taxes separately.*

*If any taxes are not mentioned separately such taxes will be considered as not relevant for the bid.*

- 5.2 The prices should indicate the charges for delivery (if any)*

**06. PAYMENT**

*Payment will be made within about 04 weeks after receipt of each consignment of Caustic Soda Flakes to CPC warehouse.*

**07. DELIVERY**

*The supplier should supply 5,000kg of Caustic Soda load with an interval of two weeks time between two loads (First load should be delivered within 02 weeks from the receiving of official Purchase Order).*

**08. BASIS OF EVALUATION**

*Where there is a discrepancy between the amount in figures and in words, the amount in words will govern.*

*Bids will be evaluated on the basis of lowest price meeting the CPC tender specifications & other commercial conditions.*

**09. ANY OTHER INFORMATION**

*Any other information required could be obtained from the Materials Manager, Ceylon Petroleum Corporation, Refinery Division, Sapugaskanda, Kelaniya, Sri Lanka.*

*Telephone : 011-2400110  
Fax : 011-2400434 / 2400436 / 5528919  
E-mail : refmaterials@sltnet.lk*

**MATERIALS MANAGER  
CEYLON PETROLEUM CORPORATION,  
REFINERY DIVISION,  
SAPUGASKANDA, KELANIYA,  
SRI LANKA**

**SPECIFICATIONS**

***Item to be purchased:***

| <b>Qty.</b>   | <b>Unit</b> | <b>Description</b>                                 |
|---------------|-------------|----------------------------------------------------|
| <b>50,000</b> | <b>kg</b>   | <b>Caustic Soda Flakes<br/>Packed in 25kg bags</b> |

***Specifications:***

|            |                |
|------------|----------------|
| $Na_2O$    | Min. 76.2% w/w |
|            | <b>Or</b>      |
| NaOH       | Min. 92.7% w/w |
| $Na_2CO_3$ | Max. 0.85% w/w |
| NaCl       | Max. 100 ppm   |
| Iron       | Max. 2 ppm     |

***Note:***

***Caustic Soda should be packed in polythene bags with inner polythene lining suitable for rough handling.***

***Samples:***

***Bidder must forward the samples along with the bid (250 g).***

**SCHEDULE OF PRICES**  
**SUPPLY OF CAUSTIC SODA FLAKES (3780T)**

| <b>Qty Required</b> | <b>Unit</b> | <b>DESCRIPTION</b>                                  | <b>Price (Rs.) without Taxes</b> |              |
|---------------------|-------------|-----------------------------------------------------|----------------------------------|--------------|
|                     |             |                                                     | <i>Unit</i>                      | <i>Total</i> |
| <b>50,000</b>       | <b>kg</b>   | <b>Caustic Soda Flakes<br/>Packed in 25 kg Bags</b> |                                  |              |

|                                                           | <i>Amount - Rs.</i> |
|-----------------------------------------------------------|---------------------|
| <i>Less Discount, if any</i>                              |                     |
| <i>Total Price - Without Taxes</i>                        |                     |
| <i>Transport Charges, if any</i>                          |                     |
| <i>NBT - If applicable</i>                                |                     |
| <i>VAT - If applicable</i>                                |                     |
| <i>Total Delivered-at-site Price<br/>(with all taxes)</i> |                     |

*Validity* .....

*Name of Manufacturer* .....

*Country of Origin* .....

**Agreed to abide by all General Conditions in Section I & the Specifications in Section II of the tender**

*Company Address* .....  
 .....  
 .....

*Name* .....

*Date* .....

*Signature of Bidder*

.....  
*Company Stamp*

**INVITATION FOR BIDS**

**CEYLON PETROLEUM CORPORATION**  
**REFINERY DIVISION**

**PUBLIC TENDER 3780 T**

**SUPPLY OF**  
**50,000 KG OF CAUSTIC SODA FLAKES (PACKED IN 25 KG BAGS)**

*Sealed Bids are invited from Local Suppliers for the Supply of Caustic Soda Flakes.*

*Bid Deposit of Rs. 5,250.00 of which Rs.250.00 is non refundable and Rs. 5,000.00 as the Bid-Bond to be paid to the cashier in cash at CPC Head Office No. 109, Rotunda Tower, Galle Road, Colombo - 03 before 1500 hours on any working day up to 16-July-2010.*

*Bidding document is available on CPC web site [www.ceypetco.gov.lk](http://www.ceypetco.gov.lk).*

*Alternatively, Bidding documents could also be obtained from the under mentioned.*

*Bids will be received by the Chairman, Departmental Standing Procurement Committee until 1400 hours on 21-July-2010 and will be opened thereafter at 1500 hours, on the same day at the Refinery Conference Room.*

**MATERIALS MANAGER,  
CEYLON PETROLEUM CORPORATION,  
REFINERY DIVISION,  
SAPUGASKANDA,  
KELANIYA**

**TEL. 011-2400110**