

CEYLON PETROLEUM CORPORATION
REFINERY DIVISION

PUBLIC TENDER 3785 T
SUPPLY OF PERSONNEL COMPUTER

SECTION I

GENERAL CONDITIONS:

Chairman, Refinery Procurement Committee, Ceylon Petroleum Corporation (CPC), Refinery Division is calling Bids from internationally reputed Manufacturers or their accredited agents in Sri Lanka for the Supply of 19 No. of Desktop Computers.

(Accredited Agent: Agent Direct legal appoint by Manufacture as a sales agent in Sri Lanka for the particular brand)

01. BID DEPOSIT & ISSUING OF BIDDING DOCUMENTS

Bidding Documents can be obtained up to 30-July-2010. Any Bidder calling for Bidding Documents, shall pay a non-refundable Bidding Document fee of Rs. 250/= and refundable deposit of Rs. 5,000/= per set to the Cashier, CPC Head office, 109, Rotunda Tower, Galle Road, Colombo 3.

Note: Alternative Bids / Options

Multiple bids from same manufacturer can be submitted on separate refundable deposits made for each bid.

Alternative bids & higher value bids will be rejected respectively unless such bids have been covered by a separate bid deposit.

02. BIDS

2.1 *Sealed bids should be sent in duplicate, CPC reference 3785T should be quoted in all correspondence.*

2.2 *Offers to be sent on or before 1400 hours on 04-August-2010 to:*

MATERIALS MANAGER
CEYLON PETROLEUM CORPORATION,
REFINERY DIVISION, SAPUGASKANDA,
KELANIYA

Fax : 0094-11-2400434 / 5528919

E-mail : **refmaterials@sltnet.lk**

With the following caption on the top left hand corner of the envelope

PUBLIC TENDER 3785T - SUPPLY OF PERSONNEL COMPUTER
CLOSING DATE - 04-AUGUST-2010

Bids will be opened at 1430 hours on 04-August-2010 at

*CONFERENCE ROOM,
REFINERY DIVISION,
SAPUGASKANDA, KELANIYA*

- 2.3 *Refinery Procurement Committee reserves the right to reject any or all offers without assigning any reason*

03. VALIDITY

- 3.1 *The offer should be valid for acceptance for a minimum period of 60 days from the date of opening of the Tender.*
- 3.2 *All prices indicated in the schedule of prices shall be firm and shall not be subjected to any price variation within the validity period of offer specified in (a) above.*
- 3.3 *On acceptance of the offer within the period of 60 days if necessary the validity of offer should be extended for purpose of placing the official purchase order and other required documentation.*

04. DOCUMENTS

All correspondence, product literature / catalogues manuals should be in English Language.

05. PRICE

Should indicate the prices in rupees with taxes separately

If any taxes are not mentioned separately such taxes will be considered as not relevant for the bid.

Where there is a discrepancy between the amount in figures and in words, the amount in words will govern

06. DELIVERY TIME

Ex-stock delivery or within Four weeks time from the date of confirmation of the Order

07. PENALTY ON DELAYED DELIVERY

If the successful bidder could not deliver the total quantity within the delivery period stipulated in above clause no. 06, a penalty charge of 2% of the total order value per calendar week up to a total value of 10% of the total order value will be recovered from the payment to the bidder.

However CPC reserve the right to cancel the award of the tender, If the total quantity is not delivered within the period given in clause 06.

08. PAYMENT

Payment will be done within 3 weeks only after handing over the Personnel Computer to Refinery and satisfactory completion of the order.

09. BASIS OF EVALUATION

Bids will be evaluated on the basis of lowest price meeting the CPC tender specifications & other commercial conditions.

CPC will not be bound to make the award to the Bidder submitting the lowest offer.

10. OTHER CONDITIONS

10.1 These Desktop Computers are intended to used as stand an alone office Desktop Computers and /or client work stations.

10.2 Desktop Computers will be installed within CPC Refinery Division. The Vendor should provide promptly onsite maintenance without charging any traveling expenses during the 3 year period of warranty.

10.3 Provide relevant Software and Driver CDs and manuals etc.

10.4 The successful Bidder/s shall deliver Desktop Computers and all its peripheral devices in the computer in one brand.

10.5 The successful Bidder should give a Comprehensive onsite Warranty from the Manufacturer for the Desktop Computers for a period of three (03) Years from the date of delivery (Please refer the conditions given above) and include a five (05) year maintenance plan.

11. ANY OTHER INFORMATION

Any other information required could be obtained from the Materials Manager, Ceylon Petroleum Corporation, Refinery Division, Sapugaskanda, Kelaniya, Sri Lanka.

*Telephone : 011-2400110
Fax : 011-2400436 / 5528919
E-mail : refmaterials@sltnet.lk*

**MATERIALS MANAGER
CEYLON PETROLEUM CORPORATION,
REFINERY DIVISION,
SAPUGASKANDA, KELANIYA,
SRI LANKA**

TECHNICAL SPECIFICATIONS

Technical Specification for 19 No. of Desk Top Computers

Description	<u>Required Specification</u>	<u>Bidder's Response(DO NOT Mentioned "Yes/Complied" ^{ck}, Please clearly state your offer.</u>
Make & Model	Internationally reputed brand	
Country of Origin	<i>Specify</i>	
Country of Manufacture	<i>Specify</i>	
Architecture - Form Factor	Micro Tower	
Processor	Intel Core 2 Duo with 2.93GHZ or higher	
FSB	1066 MHz	
Cache	3MB L2 Cache	
Chipset	Intel Q43 Express Chipset or higher	
Hard Disk	160GB SATA 7,200rpm	
Memory	2GB DDR3 SD RAM 1066 MHZ can be upgraded up to 4GB[OEM] *(Original Equipment Manufacture)	
DIMM Slots	Minimum 4 DIMM slot	
Network	Integrated with 10/100/1000 Mbps with RJ45 connector	
Graphics Type	In built	
Audio	Inbuilt with speaker	
Optical Drive -DVD	DVD R/W /RW (SATA) [OEM]	
Optical Drive - Floppy	3.5" (1.44MB) [OEM]	
Key Board	USB Windows Keyboard (Same Brand)	
Mouse	USB Optical scroll Mouse with pad	
Monitor	17" TFT Flat Panel monitor supporting, 1280*1024 resolution at 60 Hz. (Same Brand) ** Viewable area 17"	
Expansion Options (Slots total free and type)	(1) Full-height PCI slot, (2) Full-height PCIe x1 slots, (1) Full-height PCIe x16 slot	
Interface	(1) PS/2 keyboard port, (1) PS/2 mouse port (1) analog VGA video port, (1) serial port (1) Parallel port, (1) line in; one (1) line out; one (1) mic in (1) RJ45 network port (6) USB 2.0 (2 Front and 4 Rear) Ports. ^{cd}	
<u>Operating System</u>	Windows 7 Professional down grade windows XP professional with Original User Licenses	
Service/Maintenance	Ability to provide Island-wide maintenance service, and to provide Three free preventive maintenance services per year during warranty period	
Workshop Facilities	Supplier should have a well established workshop with trained staff	
Delivery	With in 4 Weeks (It is Must)	

PUBLIC TENDER 3785T

Warranty	Three years (03) comprehensive onsite warranty.	
Authorization	Manufacturer authorization letter should be provided	
General	Bidder should have minimum of five years experience selling of the same brand (Proof document should be attached)	
	Manufacturer should have minimum of ten years experience in manufacturing of the same brand. (Proof document should be attached)	

- OEM: Original Equipment Manufacture
- TFT: Thin Film Transistor
- USB: Universal Serial Bus
- FSB: Front Size Bus
- SATA: Serial ATA
- PCI: Peripheral Component Interconnect
- DDR: Double Data Rate
- SDRAM: Synchronous dynamic random access memory
- VGA: Video Graphics Array

We certify that the information given above are true & correct

Company Stamp

Date :

Signature :

SCHEDULE OF PRICES
SUPPLY OF PERSONNEL COMPUTER

Qty Required	Unit	Description	Price (Rs.) without Taxes	
			Unit	Total
19	No.	Personnel Computer (As specified in Section II)		

	Amount - Rs.
Less Discount, if any	
Total Price - Without Taxes	
Transporting, Installing, Testing & Commissioning Charges, if any	
Any others charges (Bidder to specify)	
NBT - If Applicable	
VAT - If Applicable	
Total Delivered-at-site Price (with all taxes)	

Grand Total in Words :

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Validity Delivery Period

Country of Origin

Port of Shipment (If any)

Agreed to abide by all General Conditions in Section I & the Specifications in Section II of the tender

Date :

.....
Signature of Bidder

Company Address:
.....

Company Stamp

INVITATION FOR BIDS
CEYLON PETROLEUM CORPORATION
REFINERY DIVISION
PUBLIC TENDER 3785 T
SUPPLY OF 19 NO. OF PERSONNEL COMPUTERS

Sealed Bids are invited from internationally reputed personnel computer Manufacturers or their accredited agents in Sri Lanka for the Supply of 19 No. of Personnel Computers.

Bid Deposit of Rs. 5,250.00 of which Rs.250.00 is non refundable and Rs. 5,000.00 as the Bid-Bond to be paid to the cashier in cash at CPC Head Office No. 109, Rotunda Tower, Galle Road, Colombo - 03 before 1500 hours on any working day up to 30-July-2010.

Bidding document, which comprises the conditions of the Bid and the specifications is available on CPC web site www.ceypetco.gov.lk.

Alternatively, Bidding documents could also be obtained from the under mentioned.

Bids will be received by the Chairman, Refinery Procurement Committee until 1400 hours on 04-August-2010 and will be opened thereafter at 1430 hours, on the same day at the Refinery Conference Room.

**MATERIALS MANAGER,
CEYLON PETROLEUM CORPORATION,
REFINERY DIVISION,
SAPUGASKANDA,
KELANIYA**

TEL. 011-2400110